**PROFESSIONAL DEVELOPMENT COMMITTEE**

**Meeting Agenda**

**Thursday, April 3, 2025 1:30pm – 3:00pm**

HR Conference Room in Bussman Annex

**Zoom Link:** [**https://santarosa-edu.zoom.us/j/89027983347**](https://santarosa-edu.zoom.us/j/89027983347)

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| TOPIC | TIME |
| Notetaker: Brenda; Facilitator: Stephanie  |
| 1. Approval of Meeting Minutes from March 6th Meeting
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| 1. Start planning Fall 2025 PDA Day!!!
	* + 1. Theme: **Forging Our Future: Defining Our Legacy**
* Any thoughts on the theme?
	+ - 1. Call For Proposals: Sent March 27th
* Number of workshops so far
* Deadline to submit is April 7th. Extend?
* Share comment from G. Tillotson
1. Image for poster and flyer?
2. Professional Development Website
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| * + - 1. Next Meeting Agenda Items
	1. Meeting Date: April 17, 2025
	2. Facilitator: Alexa; Notetaker: Brenda
	3. Agenda Items:
		1. Website Presence, discuss upgrades
		2. Review process of District offerings (Events Calendar/Page)
		3. Professional Development Release Time
		4. New Flex sign up website
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Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets professional development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
~~5. Oversees the flexible calendar program (the “Flex Program”) for the District;
6. When funding is available, reviews professional development projects/funding applications (AB1725 restricted funds for staff development);~~
7. Responds to training needs for critical College Initiatives.

Committee Membership:

Jamie Cook; Stephanie Dirks, Alexa Forrester, Ann Foster, Jessica Harris, Jill Harrison, Robert Holcomb, Megan Napoli, Tammy Sakanashi, Ann Schott, Patsy Young.